

North Monterey County Unified School District

POSITION DESCRIPTION

Position Title:	Cheerleading Coach
Department:	Athletic
Reports To:	Principal and/or Designee

SUMMARY:

Has the ability, desire, and knowledge to be totally conscious of the sensitive nature of adolescent development. It is expected that this role will empower the coach with the ability to provide the student with an atmosphere in which each person is treated with respect and dignity, that opportunity is available to improve skill development, and there is a climate conducive to accumulation of knowledge through a cooperative learning experience. Through his/her conduct, the coach will provide the expression of professional attributes, good sportsmanship, and will serve as a positive role model for our students. The success of athletic programs has a strong influence on the community's image of the entire school system. The public exposure is a considerable responsibility, and community/parent pressure for winning performance is taxing, but must not override the objectives of good sportsmanship and good mental health for student participants. Position is responsible for coaching student athletes in competitive cheerleading techniques to prepare them for events or competition. Position motivates student athletes to develop an appreciation of the sport.

The following statements are intended to describe the general nature and level of work being performed. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified.

SAMPLE DUTIES AND RESPONSIBILITIES:

1. Works with cheerleaders during practices and meets.
2. Holds organizational meetings for team prospects and encourages students to participate.
3. Assesses skills and assigns team positions.
4. Develops a regular practice schedule and organizes practice time to provide both individual and team development.
5. Works with the Athletic Director in scheduling facilities for practices and competition.
6. Coaches and instructs cheerleaders, individually or in groups, regarding the rules, regulations, equipment, and techniques of the sport.
7. Observes cheerleaders, during events and practice to determine the needs for individual or team improvement.
8. Establishes and maintains standards of pupil behavior and provides proper supervision of students at all times.
9. Constantly monitors the academic performance of team members to ensure that eligibility requirements are met.
10. Follows established procedures in the event of an injury.
11. Conferences with parents/guardians, as necessary, regarding the performance of their student.
12. Follows state, regional, and district regulations governing the program.

13. Models sports-like behavior and maintains appropriate conduct towards cheerleaders, officials, and spectators.
14. Acts as a team representative and promotes cheerleading when communicating with the news media, booster clubs, service clubs, and other organizations.
15. Follows established procedures for supplies and uniforms.
16. Works with the Athletic Director to develop a policy for awards and submits a list of award winners at the end of the season.
17. Participates in special activities to include parents' night, banquets, award nights, and pep assemblies.
18. Maintains eligibility forms, emergency data cards, insurance records, equipment inventory (including the school mascot), and other related records.
19. Models nondiscriminatory practices in all activities.
20. Other duties as assigned.

QUALIFICATIONS/TRAINING/EXPERIENCE

1. High School Diploma or equivalent
2. Successful Completion of all pre-requisite training for coaches in the State of California, the Central Coast Section and by the North Monterey County Unified School District.
3. Understanding of the principles of student growth, development, and learning, and of how to promote a positive interscholastic program.
4. Positive leadership ability.
5. Determination to develop the best possible educational and extracurricular programs for all students; embracing diversity.
6. Oral and written skills.
7. Interpersonal skills using tact, patience and courtesy.
8. Has the ability to organize, direct, and supervise a total sport program.
9. Has substantial knowledge of the technical aspects of the sport and is willing to examine new theories and procedures important to the field.
10. Some experience as a competitive Cheerleader coach at the high school or college level preferred.
11. Must possess effective coaching techniques and skills.
12. Must possess a thorough knowledge of the rules, regulations, strategies, and techniques of the sport.
13. Must possess the ability to establish and maintain effective working relationships with school administrators, parents, and students.

DESIRABLE QUALIFICATIONS

1. Experience: Has previous experience as an effective coach in the assigned sport.
2. Sensitivity to characteristics and needs of all children.
3. Ability to manage budget and equipment/materials.
4. Ability to implement policy and regulations.
5. Analyze situations accurately and adopt an effective course of action.
6. Meets schedules and time lines.
7. Communicate effectively with diverse constituencies
8. Prepare comprehensive narrative and statistical reports.
9. Maintain consistent, punctual, and regular attendance.
10. Advise and instruct students.
11. Collaborative and problem solving orientation.

12. Strategic and analytical thinking skills and the ability to apply deductive reasoning and draw conclusions in order to solve problems and facilitate the decision-making processes.

WORKING CONDITIONS

Mental Demands: problem solving, flexibility, evaluating, organizing, consulting, planning, coordinating, implementing, and presenting

Physical Demands: sitting, standing, walking, writing, talking, and demonstrating, ability to carry up to 50 pounds on an intermittent basis

Environmental Conditions: inside, outside, working with athletes

The persons in these positions shall be evaluated annually by the administrative designee on his or her performance of duties, including but not limited to standards established by NFHS, CIF and the responsibilities contained in this job description.

The information contained in this job description is for compliance with the Americans with Disabilities Act (A.D.A.) and is not an exhaustive list of duties performed. Individuals holding this position may perform additional duties and additional duties may be assigned.

Board Approved: July 21, 2016